

# ORTHOPÄDIE SCHUH TECHNIK Congress 2019 in Cologne, Germany

18. - 19. October 2019 Cologne

## **Guidelines for the submission of an oral presentation/poster – *Call for papers***

Everybody dealing with the treatment of foot disorders and orthotic appliances for the foot is welcome to submit a presentation.

### Guidelines for the submission

Summaries can now be submitted online. The deadline is 1. February 2019.

- If you submit a summary to be checked by our committee, you must be willing to register as a participant for the congress
- All summaries have to be drawn up by the author him- or herself. They may have already been published or presented.
- Several lectures from one person are accepted.
- All submitted summaries are going to be published at our website after the congress and handed out to the congress participants.
- Please indicate if you would like to give an oral presentation or if you would like to present a poster.

## **Guidelines for presentations**

### Scientific presentations

The submitted summaries should meet the common requirements for scientific abstracts.

### Presentations on practical topics

The submitted summaries should include max. 5000 characters.

- Overview/Introduction
- Why did I choose this topic?
- Method: Which cases have I seen or dealt with? How have I treated, measured, documented and evaluated them?
- Results: What is the result I have achieved? How satisfied was the patient with the result? How could the life of the patient be improved? How far can the results be compared with other cases?
- Conclusion: Which explanation do I have for my results? Why are the consequences positive or negative for the patient? Which conclusions can I draw for my work in future? What kind of recommendation can I give?

A presentation describes and discusses the author's activity with reference to theory and practice. The presentations are being presented as lectures and are max. 20 minutes, including 5 minutes for questions.

## Evaluation of presentations/posters

Presentations can be submitted online via the organizer's website. They are judged by a committee who will select suitable presentations.

All lectures/posters are evaluated using the following criteria:

- Importance and interest of the topic for the congress participants
- Creativity, up-to-dateness and professional know-how
- Suitability of congress topic

The committee is responsible for a final decision about acceptance, publication or presentation.

## **Submission of presentation**

In order to submit a presentation for evaluation please let us have the following information:

1. Contact details
2. Presentation title
3. Author and his/her professional affiliation (company or university)
4. Topic
5. Biography
6. Summary report

## **Presentation**

If your oral presentation is selected, you can present or read your lecture, however a Microsoft PowerPoint Presentation is compulsory. You should provide 15 minutes for the presentation and 5 minutes for questions. The brief summaries of all accepted presentations will be then handed out to the congress participants.

Posters will be presented in a special poster-session by the authors.  
Postersize (max.):841 x 1189 mm (33.1 x 46.8 inch.)

## **Important data**

Deadline for summaries: 1 February 2019  
Publication of accepted presentations: 1. April 2019

## **Inquiries**

In case of any questions with reference to the presentations please contact:

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